

NEVADA DEPARTMENT OF CORRECTIONS	SERIES 600 HEALTH CARE SERVICES	SUPERSEDES: AR 614 (03/06/03)
ADMINISTRATIVE REGULATIONS MANUAL	ADMINISTRATIVE REGULATION 614 PHYSICAL PROFILE SYSTEM	EFFECTIVE DATE: 06/0704

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	<u>MANDATORY REVIEW DATE</u>	<u>03/06/05</u>

PURPOSE

To establish the various categories of the inmate health classification system within the Department.

To set forth assessment guidelines for determining an inmate's functional capacity and health classification.

To provide a structured means of sharing this information throughout the Department.

AUTHORITY

NRS 209.131
NRS 209.341
NRS 209.351
NRS 209.381
NRS 209.385

DEFINITIONS

COMMUNICABLE DISEASE – A disease that may be transmitted directly or indirectly from one individual to another.

COMMUNITY ASSIGNMENT – Any work or housing assignment, which is outside of the security perimeter of an institution, is considered a community contact area. This includes, but is not limited to: conservation camps, restitution centers, work release, and outside government work.

EXTENDED CARE UNIT (ECU) – A designated housing area within a Department institution which provides an intermediate, transitional, or chronic level of mental health services to inmates who do not require inpatient care, but need more care and supervision than that provided for general population inmates.

HEALTH CLASSIFICATION – Standardized classification system or value that refers to the category or categories which best describe the inmate's current health status.

HEALTH LIMITATIONS – Any physical, mental, dental, or developmental disability that limits an inmate's classification options.

LOCAL FACILITY – A community correctional facility, conservation camp, facility of minimum security, or other place of confinement, other than an institution, which may have daily nursing services. A local facility generally satisfies the requirement for inmates who need to be near prison health care services.

MEDICAL RECLASSIFICATION – Reassessment of an inmate's health classification.

NEVADA CORRECTIONS INFORMATION SYSTEM (NCIS) – An integrated, micro-computer based information system used to manage the inmate population through the employment of applications related to count, supervision, sentence management, classification and casework, planning and statistical activities.

NEW COMMITMENT – A person who is arriving at the Department to begin serving a prison sentence, or to continue serving one after having been revoked from parole. A new commitment must complete the full reception process.

PERIODIC PHYSICAL – The inmate health assessment which is conducted every year, for inmates greater than 50 years of age, or every two years for inmates less than 50 years of age, calculated from the date received into the Department.

RETURNING INMATE – An inmate who escaped and has been retaken; or an inmate whose housing assignment, custody, or both was temporarily transferred to a jail, a hospital, or another

criminal justice agency.

RURAL FACILITY – For the purpose of this regulation, a facility without the capability of daily nursing services, as defined by the Medical Director. A rural facility assignment will not satisfy the requirement for inmates who need to be near prison health care services.

STRUCTURED CARE UNIT (SCU) – A designated housing unit within the Department for mentally ill inmates who require more supervision and treatment than is available in the Extended Care Unit but less than inpatient mental health care.

RESPONSIBILITY

The Director or designee is responsible for defining rural and local facilities.

The Administrator of Offender Management is responsible for Nevada Corrections Information System (NCIS) data entry protocol and other NCIS operating protocol.

The Medical Director is responsible for assuring the profiles are completed within the timeframes provided.

APPLICABILITY

This regulation applies to all inmates housed within the Department.

PROCEDURES

614.01 THE PHYSICAL PROFILE SYSTEM

1.1 The physical profile system is based primarily upon the function of body systems and their relation to life in the Department for inmates.

1.2 The functions of the various organs, systems, and integral parts of the body are considered, as the analyses of the individual's medical, physical, mental, and dental status play an important role in assignment and welfare. The functional grading must be completed with great care. Clear and accurate documentation of deviations from the normal are essential.

614.02 TIME LINE FOR MEDICAL CLASSIFICATION

1.1 Medical classification must be completed within seven (7) calendar days of intake into the Department. Mental Health and Dental classifications must be completed within fourteen (14) calendar days of intake. Reclassification physical examinations will be performed annually for inmates over 50 years of age, and every two years for inmates under 50 years of age. All

classification and reclassification results will be entered in the NCIS computer system in a timely manner (3-4343, 3-4345, 3-4346, 3-4347, 3-4348, and 3-4349).

1.2 A Reclassification physical examination must also be completed following an admission to a hospital outside the security perimeter, an admission to a Department infirmary of seven (7) calendar days or more, an admission to a Department Mental Health Unit (MHU), or a significant change in an inmate's medical, mental health, or dental health needs. All reclassifications must be posted in the NCIS in a timely manner.

1.2.1 A returning inmate whose absence exceeds 90 days must be processed, upon return, through an intake unit.

1.2.2 All inmates returning from escape must be processed through an intake unit.

1.3 The functional capacity of a particular organ or system of the body, rather than the defect, will be evaluated carefully in determining the numerical designation.

1.3.1 Medical Classification concerns general physical capacity. It normally includes conditions of the heart; respiratory system; gastrointestinal system; genitourinary system; nervous system; allergic, endocrine, metabolic, and nutritional diseases; diseases of the blood and blood forming tissues; dental conditions; diseases of the breast; and other organic defects and diseases.

1.3.2 Mental Classification concerns intellectual, personality, and emotional functioning and disorders.

1.3.3 Dental Classification concerns all dental or dental related health issues.

614.03 CLASSIFICATION CATEGORIES AND RESTRICTIONS.

1.1 Based on an evaluation of the inmate, the health care professional, mid-level practitioner, dentist and mental health professionals will translate the inmate's functional capacity into a medical, dental, and mental health classification category with listed restrictions.

1.2 Medical Categories - Staff will report an inmate's physical profile using one of the following values:

- I indicates medically stable inmates requiring minimal or no periodic health care.
- II indicates medically stable inmates with limited mobility; periodic examinations required.

- III indicates medically stable inmates requiring routine follow-up care and periodic examinations.
- IV indicates inmates requiring frequent intensive skilled medical and/or nursing care, as in the Regional Medical Facility (RMF).

1.3 Medical Restrictions - Staff will report an inmate's medical restrictions using the following values:

- 1 indicates no restrictions.
- 2 indicates housing assignment is limited to institutions or facilities with or near health care, and capacity to treat limiting condition.
- 3 indicates housing assignment is limited to an institution with health care capacity to treat limiting condition.
- 4 indicates restricted to Regional Medical Facility (RMF).
- 5 indicates work/program assignments are limited due to functional limitations.
- 6 indicates the inmate is restricted from work assignments in food services, health services, and inmate stores.
- 7 indicates no double bunking in locked cell except with inmate with same restriction.
- 8 requires a barrier-free/flat ground institution/facility for valid medical reasons. Inmates with this restriction will not be housed at NSP or HDSP.
- 9 indicates the inmate is not fit for NDF fire suppression crew.
- 10 requires a lower bunk only.
- 11 requires a lower floor/no stairs.
- 12 requires a non-smoking cell as medically necessary.

1.4 Mental Health Categories - Staff will report an inmate's mental health profile using one of the following categories:

- I indicates no current impairment.
- II indicates mild impairment; needs mental health follow-up.

- III indicates moderate impairment; fairly stable, needs continuing mental health treatment.
- IV indicates severe impairment; needs special housing and ongoing treatment.

1.5 Mental Health Restrictions - Staff will report an inmate's mental health restrictions using the following values:

- 1 indicates no restrictions.
- 2 historical use only – Limited to facilities with mental health services available -- Discontinued.
- 3 indicates assignment to Extended Care Unit (ECU).
- 4 indicates assignment to the Mental Health Unit at NNCC (MHU-NNCC).
- 5 indicates a consultation with a psychiatrist or psychologist is necessary prior to any classification change.
- 6 historical use only – Single cell recommended -- Discontinued.
- 7 indicates the inmate is on medication requiring monitoring by a psychiatrist.
- 8 indicates the inmate is cleared for an adjacent camp only.
- 9 indicates the inmate is assigned to the Structured Care Unit (SCU).
- 10 indicates the inmate is assigned to the Mental Health Unit at ESP (MHU-ESP)

1.6 Dental Categories - Staff will report an inmate's dental profile using one of the following values:

- I indicates no dental care needed or requires minimal routine comprehensive dental treatment. Has adequate masticatory function.
- II indicates the inmate needs further dental care (non-urgent). Has adequate masticatory function.
- III indicates the inmate needs extensive/comprehensive dental care.

1.7 Dental Restrictions - Staff will report an inmate's dentally related restrictions using the following values:

- 1 indicates no restrictions
- 2 indicates the inmate should be assigned to an institution or facility which is designated for dental services, or which is in close proximity to one with dental services and these services are readily available.

614.04 DOCUMENTATION AND DISSEMINATION OF INMATE HEALTH CLASSIFICATION

1.1 The initial health classification, and any subsequent changes, must be documented on the appropriate Forms, (DOC-2547 Medical; DOC-2666 Dental; DOC-2667 Mental Health, DOC-2664, Reclassification and Physical Documentation Form). The forms will be filed in the inmate medical record.

1.2 The documentation should include the next evaluation date, if that date is earlier than the periodic physical date. The documentation should not include any diagnosis or diagnosis specific information because it is available to non-medical staff.

1.3 The initial health classification, as well as any subsequent changes, must be posted and maintained in the NCIS and thereby made generally available to the classification staff.

REFERENCES

ACA Standards 3-4343, 3-4345 through 3-4349, and 3-4367

ATTACHMENTS

Initial Health Classification, DOC 2547

Initial Dental Classification, DOC 2666

Initial Mental Health Classification, DOC 2667

Reclassification and Physical Documentation Form, DOC 2664

Jackie Crawford, Director

Date

Ted D'Amico, D.O., Medical Director

Date

CONFIDENTIAL

Yes

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No

THIS PROCEDURE SUPERSEDES ALL PRIOR WRITTEN PROCEDURES ON THIS SPECIFIC SUBJECT.